

**ACEC-VT Executive Board Meeting
Meeting Minutes
March 12, 2008**

Attendees:

Greg Edwards, *Stantec*
John Forcier, *Forcier and Aldrich*
Darren Benoit, *McFarland Johnson*
Jim Donovan, *Wilbur Smith*
Don Wotring, *GeoDesign*

Dale Gozalkowski, *CHA*
Steve MacKenzie, *Dubois & King*
Mark Smith, *RSG*
Bob Stevens, *Stevens & Associate*

Topics and Items Discussed:

1. National Meeting (Fall) / Annual Meeting (Spring) reimbursements

- a. John Forcier will provide proposal for board to consider.

2. ACEC E-mails

- a. John Forcier will call Sue and provide potential solutions using aol.com. Bob Stevens will follow-up with Sue on solutions to resolve issues with email.

3. Outstanding Invoices

- a. Steve will determine which ones to follow up with phone call. Efforts should be made to send out invoices more timely.

4. Engineering Excellence Awards

- a. UVM Davis Center on June 5, 2008 at 6:00pm.
- b. Speaker: Ray Lavigne, but Steve will confirm.
- c. Consider inviting UVM faculty.

5. Membership

- a. John Forcier will pursue firms.

6. Treasurer's Report

- a. A/R is \$7,000.

7. Seminars

- a. A Soils Seminar June 12 and 16, 2008 at VTC with Tom Villars (NRCS)
- b. Business Seminars – UNH (Norm Bergeron) has courses in ethics, communication, legal and time management.

John Lens / Don Wotring may approach Dean Grasso on potential courses.

Don will distribute email seeking input on course topics and attendance.

8. ACEC VT / VTrans

- a. VTrans is pursuing legislation regarding general permit for Stormwater permitting.

9. Surveys

- a. Ownership survey: Bob will distribute to see what the results are.
- b. Benefits survey: Steve provided sample survey results obtained from Hickok and Boardman (H&K). They are interested in administrating for ACEC-VT. Steve will poll membership to get a sense of how many would participate.

10. Announcements

- a. Day at the Dome – May 29th. Statehouse in Montpelier, 8-1pm. Bob Stevens will follow-up with Sue on sponsoring coffee and donuts and Steve McKenzie will develop a sign.

11. Meeting Location

- a. Bob will look at possible locations and will propose trial locations for June meeting.

12. Legislative Issues

- a. Riparian Buffer Guidelines – some revisions and is going through committee and to House Appropriations.
- b. Erosion Control Rules – proposing increased fines and public suits for violations. Bob will follow up on status with AIV.
- c. Consider providing information at “Day at the Dome”.
- d. Bidding requirements for Education Projects – John Lens has taken lead for ACEC & AIA is pursuing. Language is modified to include competitive selection process and is in committee. Vermont Department of Education supports QBS.

13. Bulletin 3.5 (State Contracting Procedures)

- a. Greg will send email to John Forcier to pursue through Governor’s Environmental Engineering Committee.

14. Water Supply / Wastewater Rules

- a. Proposing exemptions for treatment of public water systems not requiring PE.

15. Next Meeting:

- a. April 9, 2008 at 12:30 pm, Hilltop Inn, Berlin, VT.
- b. Speaker: Frank Cioffi, GBIC