

**ACEC – VT
Meeting Notes
January 10, 2007**

Attendees:

Greg Edwards, *Stantec*
John Kiernan, *Phelps Engineering*
Steve MacKenzie, *Dubois & King*
Harry Colombo, *Dubois & King*
John Forcier, *Forcier and Aldrich*
Blair Enman, *Enman Engineering*

Peter Boemig, *SUE*
Martin, Hain, *KCE*
John Lens, *GeoDesign*
Bob Stevens, *Stevens & Assoc.*

Topics and Items Discussed:

1. December 13 Meeting Minutes approved.

2. Website – www.acecvt.org

Sue to consider posting agenda and meeting minutes on website and notice by email with link to members.

3. Budget

General fund balance: \$23,000
Seminar fund balance: \$13,300

2007 budget discussions to start next month with goal to complete by May.

4. Engineering of the Year Nominations

Due January 15, 2007. Any nominations should be discussed with Bob Stevens.

5. Engineering Excellence Awards

- Notices were sent out and are due on February 15th.
- Banquet location needed. Possibilities mentioned were ECHO, more central location, Capital Plaza, Sugarbush, and Killington Summit. To be discussed further at the next meeting.

6. Statue of Repose

- Hired attorney and concluded certificate of merit is valuable to pursue and statue of repose is questionable.
- Afternoon discussion will conclude if statue of repose or certificate of merit will be pursued through the Vermont Legislature
- Once approach is determined, members will be solicited for approval of financial support.

7. ANR Committee Report

- Copyright issue is being discussed and changes pursued.
- Pending ANR response, ACEC VT may need to provide additional support or information and pursue other levels.
- Certificate of Sale. Concluded there will be a certificate required. The document or guidelines will be developed by ANR and discussed with ACEC.

8. Bulletin 3.5

- Revised and effective December 29, 2006.
- Within 90 days each agency has 90 days to submit contracting plan with waivers for Agency of Administration approval.
- VTrans is currently not pursuing revisions to liability clause in contracting plan.
- XL's (insurance provider) legal counsel will call Vermont's AG office. Harry will request Heilman/Eckman to pursue. In the instance XL does not do this, ACEC will consider hiring legal counsel to assist.
- Greg Edwards to contact Agency of Commerce and Community Development
- Motion passed authorizing \$1,000 expenditure for legal counsel.

9. PB Membership

- All attending voted approving membership.

10. Day of the Dome

- April 19th at the Statehouse.

11. Math Counts – February 10th (Saturday) Windsor

- Volunteers and financial support needed. Contact John Lens

12. AGC Contact and Discussion

- Workforce initiative. Douglas administration soliciting attendance. February 16th at VTC for input on what is needed for our workforce.
- Electrical code certification legislation. AGC is discussing with VT Efficiency to correct existing legislation.

13. ACEC/VT Negotiation Seminar

- Schedule for April
- At VTC
- UVM Continuing Education / Business Center providing course and book.

14. Potential Future Meeting Topics

- ANR – George Crombie
- Ethics – UVM
- Marketing

- Design/Build – Pizzagalli / AGC
- Douglas Economic Initiative
- VT Colleges and Engineering Businesses Exchange

15. Salary Survey

- Steve McKenzie to pursue additional statistics as suggested by John Lens.

16. Financial Management Roundtable Discussion

- Financial software packages.
- Financial metrics.

Next Meeting: February 14, 2007