

## ACEC VT / Vermont Agency of Transportation Meeting

December 13, 2006

Time 10:00 A.M.

### Attendees:

Edna Martineau, *VTrans Contract Admin*  
Charles Swanson, *HTA*  
Marvin Miller, *Green International*  
Kol Shikura, *Green International*  
Tim Higginson, *Louis Berger Group*  
Dale Spaulding, *Louis Berger Group*  
Allen Randall, *Lichtenstein*  
David A. Eves, *Lichtenstein*  
Laura Cornell, *VTrans Contract Admin*  
Mark Colgan, *VHB*  
Dean Groves, *Fay, Spofford & Thorndike*  
Preston Halstead, *Clough Harbour & Assoc.*  
Darren Conboy, *Edwards & Kelcey*  
Mark Smith, *Resource Systems Group*  
John Lens, *GeoDesign*  
Bob Durfee, *Dubois & King*  
Kurt Jelinek, *Nobis Engineering*

John Dickey, *McFarland-Johnson*  
Evan Detrick, *Dubois & King*  
Walter Windus, *Erdman Anthony*  
Wayne Bonesteel, *Erdman Anthony*  
John Benson, *Dubois & King*  
Mary O'Leary, *EIV*  
Bob Chamberlin, *Resource Systems Group*  
Bob Badger, *Clough Harbour & Associates*  
Bill Ahearn, *VTrans M&R*  
Alan Neveau, *VTrans LTF*  
And Morse, *VTrans Contract Admin*  
Jan Dewey, *VTrans / Audit*  
Chris Bean, *CLD*  
Dale Gozackowski, *CHA*  
Lori Valburn, *VTrans*  
Colleen Montague, *VTrans*

### Topics and Items Discussed:

#### 1. Railroad Capital Facility Program FY2006-FY2010

By Dick Hosking / Charlie Miller

- Program handout provided.
- Majority of program – Track improvements with limited design.
- Expansion projects – Require more design and potential support from consultants.
- Highlights
  1. Middlebury Rail Spur – FEIS June 2007
  2. Rutland Railyard Relocation: Wetland mitigation plan being developed then EIS will be completed.
  3. Rail and Track work: Due to size may require consultant contract.
  4. Bridges: Typically done through VTrans Retainer Contract.
  5. Railroad crossings: Combination in-house and consultants.
- RFP – Anticipate soliciting for a consultant retainer contract to include railroad specialty services (ie. crossings, trackwork, and bridge load ratings).
- Rail Policy Plan – Completion January 2007.
- System / Project Prioritization: Preservation is the number one priority. See handout.
- One Priority - Bellows Falls improving vertical clearance for auto racks and modified double stacks. Includes Bellows Falls tunnel improvements.

## **2. Web-based Reporting System for payment to subs**

By Lori Valburn / Colleen Montague

- Purpose is to comply with FHWA requirements to monitor and enforce prompt payment to subconsultants.
- Contract specifications for Consultant Services will be revised to include Section 207.03 – Prompt Payment – see handout provided.
- Goal is to start website February 1, 2007.
- Required for new contracts and encouraged for existing contracts.
- VTrans will use database to spot check payments and to investigate issues brought up by subconsultants.
- An information package will be sent to all consultants and subconsultants in January 2007.
- Multiple firm offices with separate contracts will use the same username and password.

## **3. Stormwater Permitting for Linear Projects**

Tim Jones / Jon Armstrong

- Provided update for Operating Stormwater Permit and Construction General Permit.
- Working with ANR to develop consistent protocol for stormwater treatment for linear projects.
- Permit applications typically are reviewed by VTrans prior to submission.
- Attempting to establish documentation process for monitoring permit application review by ANR.
- For projects with VTrans ROW, VTrans makes the jurisdictional determination for an operating stormwater permit.
- Due to cost and impact of operation and maintaining stormwater facilities, the consideration of these are important when determining treatment types.
- VTrans to participate in pre-application review. VTrans will submit applications (3-9015) to ANR.
- Construction General Permit (CGP): New requirements effective September 2006.
- Training is planned for January and consultants to be invited.
- Email [tim.jones@state.vt.us](mailto:tim.jones@state.vt.us) with interested participants for training.

## **4. VAOT Corner**

- Bulletin 3.5 Revision update: Agency of Administration is discussing with Agency of Transportation and are considering liability language similar to NHDOT. In the instance there are further issues or questions on the State's part, a meeting with the Agency of Transportation to discuss these critical issues was requested by ACEC.
- Guidelines for Consultant Contracting Manual. In-house document for use by staff to have a more consistent process and management.

## **5. Consultant Corner**

- Consultant Contracting Manual Review: ACEC VT provided comments and Charlie Swanson indicated he would discuss with Jim Bush.
- Project Redevelopment Process Review – ACEC VT provided a bulleted list of potential improvements to the existing project development process. ACEC VT suggested this be discussed with a group from VTrans to determine their value and possible implementation.

**6. Other**

- Retainage: Draft Bulletin 3.5 included language requiring retainage. Agency of Transportation and ACEC VT do not support this. Agency of Transportation may develop a waiver to remove this requirement.

**Next Meeting:**

- Bridge Division Prioritization
- Bulletin 3.5
- VAOT Capital Plan
- VAOT 2008 Budget